

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT/CELL/CLUB: BCA & BSC(CS) SHIFT II

DATE OF AUDIT: 25/2/2022

NAME OF THE INTERNAL AUDITOR: Dr.Meenakshi

STAFF IN-CHARGE: Ms.Pushpalatha/Mr.Kumar

Period 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To any expenses incurred related to department/cell/clubs	Nil	Nil	By Opening Balance (Surplus from the previous year as on 31/05/2020)	0	0
			By any sponsors received	nil	nil
			By any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	8300	00
			Clash with BCom(CS)(1)	100	00
			By any funds raised through stalls	nil	nil
			By any funds raised through organizing events/competitions	nil	nil
By Surplus C/D (Excess of Income over Expenditure)	8300	00			
TOTAL	8300	00	TOTAL	8300	00

DETAILS OF FUNDS GENERATED PROGRAM

DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS /DEFICIT
16/6/2020	Worried About NET Exam? Tips & Cracks in NET Paper 2 - Computer Science	STATE	100	84 (1 Pending)	8300 (1 Pending)	nil	nil	8300

Remarks

1. Requesting to solve the pending amount in registration
2. Requisition for separate account

Dr. Meenakshi
Signature of internal Auditor
Dr. Meenakshi

Pushpalatha
Signature of Principal
June 2021



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT: B.COM CORPORATE SECRETARYSHIP – Shift I
DATE OF AUDIT: 28/02/2021

NAME OF THE INTERNAL AUDITOR: Ms. I. Florence Josephin Punitha
STAFF IN-CHARGE: Dr. S. Muthukumaravel

FORMAT OF DEPARTMENT ACCOUNT
From 01/06/2020 to 31/05/2021
INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To Resources Person Fees	4,000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	49,656	74
To Expenses incurred related to Department (Chq withdrawal)	9563	00	By any funds raised (for organizing Webinar)	17,900	00
To Cheque Paid	8240	00	By Amount received from Alumni	2000	00
To GST Paid	42	48	By Interest Received (417+513+511+480)	1921	00
			By Cheque Received	4,782	00
To Closing Balance (Surplus from the previous year as on 31/05/2021)	54,514	26			
TOTAL	76259	74	TOTAL	76259	74

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/ DEFICIT
1	21 ST TO 28 TH JUNE 2020	LEARN AND UNLERA N	NATIONAL	100	179	17900	4000	-	13900

Remarks _____


Signature of Internal Auditor
(I. Florence Josephin Punitha)


Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT: ACCOUNTING AND FINANCE

DATE OF AUDIT: 25.08.2022

NAME OF THE INTERNAL AUDITOR: DR. MEENAKSHI

STAFF IN-CHARGE: REKHA NAIDU

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Resource Person fees	2,750	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	NIL	NIL
To NAAC Expenses	2,135	00	By any sponsors received	NIL	NIL
			By any funds raised (for organizing workshop, Seminar, Conference, PDP, FDP, SDP and any activity)	3,800	00
			By any funds raised through stalls	NIL	NIL
			By any funds raised through organizing events/competitions	NIL	NIL
			By Deficit C/D (Excess of Expenditure over Income)	1085	00
TOTAL	4,885	00	TOTAL	3800	00

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Call me

SL. NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO. OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1	21 TO 25.07.2020	Strategies and Approaches to crack NTA-NET	National Level	100	38	3,800	2,750	2,750	1050

Remarks: Rs. 1,085 to be returned by Shift II AF to Patrician College Shift II Account

Dr. Meenakshi

Signature of Internal Auditor

Dr. Meenakshi

Dr. Meenakshi

Signature of Principal

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT: COMMERCE (SHIFT II)

DATE OF AUDIT: 23/02/2022

NAME OF THE INTERNAL AUDITOR: Dr. M. MEENAKSHI

STAFF IN-CHARGE: Dr. SWEETY REGINA MARY

PERIOD OF AUDIT: 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Resource person's fees (8*1,500)	12,000		By Opening Balance (Surplus from the previous year as on 31/05/2020)	NIL	
To Surplus C/D (Excess of Income over Expenditure)	63,800		By any sponsors received	NIL	
			By funds raised from FDP	75,800	
			By any funds raised through stalls	NIL	
			By any funds raised through organizing events/competitions	NIL	
TOTAL	75,800		TOTAL	75,800	

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1.	29 th May 2020 – 7 th June 2020	Effective And Quality Research Writing	International	Rs. 100	758	75,800	Paid to Resource persons 6 *1500= Rs.9,000	Rs.9,000	67,800
2.	4 th July 2020	Webinar On “Approaches On Online Teaching And Its Assessment Methods	International	-	2010	nil	Paid to Resource Person = 2 *1500= Rs.3,000	Rs.3000	64,800

Remarks:

Signature of Internal Auditor

Dr. Meenakshi

Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

Note:

The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.

NAME OF THE DEPARTMENT/CELL/CLUB: B.SC (CS) Shift I

DATE OF AUDIT: 16/02/2022

NAME OF THE INTERNAL AUDITOR: Mr. ARUNAN S STAFF IN-CHARGE: Ms. THASIN FOUZIA

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To any expenses incurred related to department/cell/clubs	6,000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	66190.00	94
To NAAC Expenditure(Rs.5,666)	5,666	00	By any sponsors received	NIL	NIL
To Interest Charged	35	40	By any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	19,000	00
To TDS paid	3,727	00	By any funds raised through stalls	NIL	NIL
To Technopay expenses	1,068	00	By any funds raised through organizing events/competitions	NIL	NIL
			By Interest Credited (Rs.559+Rs.651+Rs.649+Rs.640)	2,499	00
By Surplus C/D (Excess of Income over Expenditure)	71,193	54			
TOTAL	87,689	94		87,689	94



NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
	18 th to 22 nd June, 2020	5 Days FDP on UGC NET/SET Paper II – Computer Science	NATIONAL	250.00	76	19,000.00	Remuneration for Resource person	6000.00	13,000

Remarks: Expenditure RS. 6000 has not shown in Pass Book


Signature of Internal Auditor

Mr. Anuran


Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

Note:

The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.

NAME OF THE DEPARTMENT: School of Media Studies

DATE OF AUDIT: 16-02-2022

NAME OF THE INTERNAL AUDITOR: Dr.Meenakshi. M & Mr.Arunan. S

STAFF IN-CHARGE: Mr.Habeeb Ur Rahaman & Mr.Ahamed Rasool

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To any expenses incurred related to department	0	0	By Opening Balance (Surplus from the previous year as on 31/05/2020)	1,65,820	90
To Student Scholarship from department	73,000	00	By any sponsors received	73,000	00
To Certificate and Diploma Course Remuneration / NAAC department preparation / Seminar	1,41,372	00	By any funds raised (for organizing workshop, Seminar, Conference, PDP,FDP,SDP and any activity	4800	00
To Financial Charges	86	14	By any funds raised through stalls	NIL	NIL
To Cash Prizes for Event	6000	00	Capital Credit Interest	4233	00
To Surplus C/d (Excess of Income over expenditure)	28,445	76	By any funds raised through organizing events/competitions	1050	00
TOTAL	2,48,903	90	TOTAL	2,48,903	90



DETAILS OF FUNDS GENERATED PROGRAM

SL. NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO. OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/ DEFICIT
1	11-06-2020	Creating Reality	National	100	22	2200	0	0	2200
2	17-06-2020	Media and Future	National	100	26	2600	0	0	2600
3	28-07-2020	Sing Alone	State	50	21	1050	3000	3000	-1950

Remarks:

1. H. Heenabai (Dr. M. Meenakshi)
2. S. Aileen (Mr. S. ABUNAN)

Signature of Internal Auditor

Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
DEPARTMENT OF MANAGEMENT
INTERNAL ACCOUNTS AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT: MANAGEMENT

DATE OF AUDIT: 25/02/2021

NAME OF THE INTERNAL AUDITOR: MR.KALAIARASAN STAFF IN-CHARGE: MRS.MAHALAKSHMI.G

DEPARTMENT OF MANAGEMENT ACCOUNTS

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To department NAAC expenses	8084	00	By Opening Balance (Surplus from the previous year as on 27/05/2020)	54,584	00
TDS for certificate course 2019-20	7977	00	By any sponsors received	00	00
To GST charged on 15/6/2020	118	00	By any funds raised (for organizing Paid National Webinar on SCM - Fund raised from 28/05/2020 to 05/06/2020)	7200	00
To GST charged on 22/7/2020	17	70	By any funds raised through stalls	00	00
To GST charged on 23/10/2020	17	70	By any funds raised through organizing events/competitions	00	00
			By interest earned on 1/7/2020	456	00
			By interest earned on 1/10/2020	468	00
			By interest earned on 1/1/2021	472	00
			By interest earned on 1/4/2021	461	00
To Surplus C/D (Excess of Income over Expenditure)	47426	60			
TOTAL	65041	00	TOTAL	65041	00

DETAILS OF FUNDS GENERATED PROGRAM

S.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1	05/06/2020	National Webinar on Supply Chain Management – The Paradigm Shift	National	100	72	7200	Nil	Nil	7200

Remarks * only income has found and there was no expenses.

Signature of Internal Auditor
M. Kalaiarasan

Signature of Principal
H. K. Srinivasan

**PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021**

NAME OF THE DEPARTMENT: Department of Computer Applications

DATE OF AUDIT:

NAME OF THE INTERNAL AUDITOR: Dr Unika

STAFF IN-CHARGE: Dr. SUBULAKSHMI

INCOME	RS	PAISE	EXPENDITURE	RS.	PAISE
By Opening Balance (31/05/2020)	67840	80 ✓	To Banking Charges	57	82 ✓
By (7 Days Crash Course for outside college faculty) 200X59	11800	00 ✓	To Remuneration For Crash Course Resource Person Mr Pandian Dr UdhayaKumar	4000 3000	00 ✓ 00 ✓
By Interest Credited	2032	00 ✓			
			To Cheque NAAC Expenses for department	9512	00 ✓
			To Pantech Solutions for Certificate Courses	32375	00 ✓
By Student Development Programme (94 x 50)	4700	00 ✓	To TDS Amount – Patrician College Account	7488	00 ✓
By Alumni Sponsor	10,000 ✓	00			
By Alumni Sponsor	2000 ✓	00			
By Alumni Sponsor	1000 ✓	00			
By Alumni	500 ✓				
By Surplus C/D			By Deficit C/D	XXX	XXX

(Excess of Income over Expenditure)			(Excess of Expenditure over Income)		
TOTAL	99872	✓ 80	TOTAL	56432	✓ 82

Closing Balance as on Date 28/05/2021 – 43,439.98 ✓

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1	13-07-2020-19-07-2020	7 Days Crash Course Net for Computer Science	State	200	59	11800	4000+3000	7000	4800
2	24 th May 2021-28 th May 2021	Student Development Programme	State	50	94	4700	-	-	4700

Remarks: There is a surplus of Rs. 43,439.98 (Fourty Three thousand four hundred thirty nine Ninty eight paise only) as-on 28/5/2021

Signature of Internal Auditor

UNIKA D

28/2/22

Signature of Principal

H. Quary
11/3/22



PATRICIAN COLLEGE OF ARTS AND SCIENCE							
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021							
NAME OF THE DEPARTMENT: ENGLISH							
DATE OF AUDIT: 25.02.2021							
NAME OF THE INTERNAL AUDITOR: Dr.R.M. Duralarasan				STAFF IN-CHARGE: Mrs. R. LAKSHMI KUMARI			
Income & Expenditure Accounts from June 2020 to May 2021							
Date	Expenditure	Rs.	Rs.	Date	Income	Rs.	Rs.
09.06.20	To Bank ((NET/SET Coaching)		3000	01.06.2020	By Balance b/d		39686.46
22.07.20	To GST		17.7	03.06.20 to 10.06.20	By - (NET/SET Test Series)	200*78	15600
23.10.20	To GST		17.7	01.07.20	By Interest		299
24.03.21	To Bank (Prithivi) - (NAAC Preparation expenses)		9677	21.07.20 to 26.07.20	By Seminar	100*9	900
30.3.21	To Bank (PCAS) - TDS		6684	01.10.20	By Interest		402
				01.01.21	By Interest		406
				28.01.21	By (Alumni Sponsor)		5000
				01.04.21	By Interest		420
31.05.2021	To Surplus (Excess of Income over Expenditure)		43,317.06				
			62713.46				62713.46

Department of English

Income & Expenditure Accounts from June 2020 to May 2021

DETAILS OF FUNDS GENERATED PROGRAM

Sl.No.	Date	State/National/International	Registration fee per participant	No. of participant	Total fund generated	Details of Expenditure	Total Expenditure	Surplus /Deficit
1	03.06.20 to 10.06.20	National	200	78	15600	Remuneration for Resource person	3000	Surplus Rs.12600
2	21.07.20 to 26.07.20	National	100	9	900	Nil	Nil	900


Signature of Internal Auditor
Dr. Durgesh


Signature of Principal
Principal
Patrician College of Arts and Science
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE CLUB: CITIZEN CONSUMER CLUB

DATE OF AUDIT: 25/02/2021

NAME OF THE INTERNAL AUDITOR: Dr. S. JANSIRANI, STAFF IN-CHARGE: Dr. B. Sasikala

CITIZEN CONSUMER CLUB ACCOUNT DETAILS

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

DATE	EXPENDITURE	RS	PAISE		INCOME	RS.	PAISE
6/2/21	To Remuneration for Resource person Adv.AUXILLA for the webinar done on "Promotion of Consumer Interest"	1000	00	5/04/20	By Opening Balance (Surplus from the previous year as on 31/05/2020)	73,159	00
				4/07/20	By interest	547	00
				2/10/20	By interest	557	00
				3/01/21	By interest	562	00
				18/03/21	By Dept of Civil supplies (cheque.no.857633&857634)	20,000	00
31/3/21	To Surplus C/D (Excess of Income over Expenditure)	94397	00	5/04/21	By interest	572	00
	TOTAL	95,397	00		TOTAL	95,397	00

S. J. Rani [Dr. S. JANSIRANI]

Signature of Internal Auditor

H. H. H. H.
Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

Note:

The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.

NAME OF THE DEPARTMENT/CELL/CLUB: COMMERCE - GEN - SH-I

DATE OF AUDIT: 28/02/22

NAME OF THE INTERNAL AUDITOR: DR. KRISHNA

STAFF IN-CHARGE: DR. UNIKA D

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

DR. MAHENDRAN

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To Zoom App paid	1,139	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	2,56,363	19
To Resource Person Remuneration (Dr. Gurusamy-3,000 Dr. Natarajan-3,000)	6,000	00	By alumini sponsors received	6,000	00
To Finmark (certificate course)	6,450	00	By Interest 01.04.2020- 30.06.2020	1,825	00
To Alagesh Education (certificate course)	40,270	00	By Interest 01.07.2020 30.09.2020	1,549	00
To Tamilnadu Advance Technical Service (certificate course)	1,05,057	00	By Interest 01.10.2020- 31.12.2020	776	000
To NACC Expenditure	12,480	00	By TDS from Shift-II B.Com (G)	6,241	00
To TDS	37,663	00	By FDP Funds (411@Rs.100 each)	41,138	00
To Balance c/d	1,04,833	19			
TOTAL	3,13,892	19	TOTAL	3,13,892	19

DETAILS OF FUNDS GENERATED PROGRAM

Remarks All transactions are Verified & Checked

M.G. Krishna
Signature of Internal Auditor

[Signature]
Signature of Principal

The Closing Balance As on 31/05/2021 is
1,04,833. [One Lakh Four thousand Eight
Hundred Thirty three only.]

Principal

Ashwini D
UNIKAD

Internal Auditor

Signature of Internal Auditor

M.G.
[M. Krishna]

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

Note:

The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.

NAME OF THE DEPARTMENT/CELL/CLUB: STUDENT WELFARE ACCOUNT

DATE OF AUDIT: 24/02/2022

NAME OF THE INTERNAL AUDITOR: Dr.M.KAMALADEVI

STAFF IN-CHARGE: Dr.M.KRISHNA

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

INCOME	RS	PAISE	EXPENDITURE	RS.	PAISE
To Opening Balance (Surplus from the previous year as on 31/05/2020)	255565	87	By any expenses LAST YEAR 23/02/21 AMOUNT DISTRIBUTED TO STUDENTS FOR BISHOP DELIA SCHOLARSHIP	2,00,000	
To any sponsors received	nil				
By any funds raised (for organizing workshop, Seminar , Conference,	nil				
To any funds collected from the students	102556				
To any funds raised through organizing events/competitions					
To Surplus C/D (Excess of Income over Expenditure)			By Deficit C/D (Excess of Expenditure over Income)		
TOTAL	358121.	87	TOTAL	1,58,121.	

DETAILS OF FUNDS GENERATED PROGRAM

DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT

Remarks

M. Kamala Devi
Signature of Internal Auditor

M. Krishna
Signature of Principal

PATRICIAN COLLEGE OF ARTS AND SCIENCE
CHARITY MONEY COLLECTION DETAILS 2021-2022

TOTAL MONEY COLLECTION

S.NO	PARTICULARS	AMOUNT
1.	OCTOBER MONTH COLLECTION	11,697
2.	CHENNAI FLOOD RELIEF FROM STUDENTS	32,464
3.	CHENNAI FLOOD RELIEF FROM STAFF AND GRADUATION ROPE MONEY	32,517
4.	DECEMBER MONTH CHAISTRY COLLECTION	8,204
6.	ENTREPRENEUR DEVELOPMENT STALL MONEY COLLECTION	2,320
	TOTAL	87,202

TOTAL MONEY DEPOSITED IN UNION BANK OF INDIA ADYAR
DEPOSITED BY M. KRISHNA DEPARTMENT OF BCOM CS

S.NO	DATE	PARTICULARS	AMOUNT
1.	20/11/2021	CASH DEPOSIT	25,590
2.	20/11/2021	CASH DEPOSIT	4,460
3.	01/12/2021	CASH DEPOSIT	10,940
4.	01/12/2021	CASH DEPOSIT	19,250
6.	06/01/2022	CASH DEPOSIT	24,642
7.	06/01/2022	CASH DEPOSIT	2,320
		TOTAL	87,202

(EIGHTY SEVEN THOUSAND TWO HUNDRED TWO ONLY)

Particulars	Amount
Total Amount in student welfare Account	3,58,121
Less: Last year Scholarship Amount Disbursed.	2,00,000
Present Cash in student welfare Account as on 31/12/2021.	1,58,121

M. Krishna
M. Krishna

Internal Auditor:-
Dr. M. Kamaladevi
(Dr. M. Kamaladevi)



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE CELL: PTA

STAFF IN-CHARGE: Dr.M.MEENAKSHI

DATE OF AUDIT: 01/03/2022

NAME OF THE INTERNAL AUDITOR: DR.T.V.MANJUSHA

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Bank Charges	12	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	15,200	60
			By Interest Received during the year	814	00
			By any funds raised (for organizing workshop, Seminar ,Conference, PDP,FDP,SDP and any activity	NIL	NIL
			By any funds raised through stalls	NIL	NIL
			By any funds raised through organizing events/competitions	NIL	NIL
By Surplus C/D (Excess of Income over Expenditure)	16,002	60			
TOTAL	16,014	00	TOTAL	16,014	00

Remarks:

T.V. Manjusha
Signature of Internal Auditor
(T.V. MANJUSHA)

H. George
Signature of Principal

PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT: SOCIAL WORK

DATE OF AUDIT: 25/02/2022

NAME OF THE INTERNAL AUDITOR: Dr. N. PURUSOTHAMAN

STAFF IN-CHARGE: Ms.Divya.]

FORMAT OF DEPARTMENT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	INCOME	RS
To Resource Person Fee	1500.00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	37,949.90
To Publication Fee	72,000.00	By any funds raised FDP PAPER PUBLICATION	2700.00 72,005.00
To Publication Fee	11,870.00	By any funds raised through Field work fee	29,000.00
To Rural Camp Expenses	11,100.00	By Rural camp money collected from students	11,100.00
To Surplus (Excess of Income over Expenditure)	56,284.90	By Deficit (Excess of Expenditure over Income)	NIL
TOTAL	1,52,754.90	TOTAL	1,52,754.90



DETAILS OF FUNDS GENERATED PROGRAM

SLN ID	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS
1	12.06.20	Teach to Reach	FDP	100	27	2700.00	Resource fee	1500.00	1200.00
2	24/07.20	Co-creating Positive and Sustainable Urban Environment	National Conference	Publication fee per paper-2000	36 papers	72005.00	Publication of ISSN Journal	72,000.00	5.00

Remarks : 1. Rural Camp Money were collected Rs. 11,100/- and expenses are attached but not entered in the bank passbook.

2. No bills able to collect due to covid-19 lockdown.

N. Purusothaman
Signature of Internal Auditor
CDR. N. PURUSOTHAMAN

H. Selvaraj
Signature of Principal



**PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021**

Note:

The audit in-charges are requested to check thoroughly the funds generated during the year , availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.

NAME OF THE CLUB: ENVIRO CLUB

DATE OF AUDIT: 28.2.2022

NAME OF THE INTERNAL AUDITOR: Dr. JUVITHA VARGHESE STAFF IN-CHARGE Mrs. CHRISTY.T

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

INCOME	RS.	PAISE	EXPENDITURE	RS.	PAISE
By Opening Balance [Surplus from the previous year as on 31/05/2020]	NIL		To any expenses incurred related to department/cell/clubs	NIL	
By any sponsors received	NIL				
By any funds raised [for organizing workshop, Seminar ,Conference, POD,FDP,SDP and any activity	NIL				
By any funds raised through stalls	nil				
By any funds raised through organizing events/competitions	NIL				
By Surplus C/D (Excess of Income over Expenditure)	NIL		By Deficit C/D (Excess of Expenditure over Income)	NIL	
TOTAL	NIL		TOTAL	NIL	

DETAILS OF FUNDS GENERATED PROGRAM

S.NO	DATE	TITLE OF THE PROGRAM	SECTOR/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
		NIL							

Remarks: No funds utilized for the academic year 2020-21

Signature of Internal Auditor

Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

Note:

The audit in-charges are requested to check thoroughly the funds generated during the year, availability of various Bills as per the expenses details given and state the remarks on the status of accounts maintained.

NAME OF THE DEPARTMENT/CELL/CLUB: LANGUAGE SHIFT-I

DATE OF AUDIT: 22-03-2022

NAME OF THE INTERNAL AUDITOR: Ms. R. SUNITA JOHN STAFF IN-CHARGE: Dr. Rajasekar. E.

FORMAT OF DEPARTMENT/CELLS & CLUBS ACCOUNT

From 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

INCOME	RS	PAISE	EXPENDITURE	RS.	PAISE
By Opening Balance [Surplus from the previous year as on 31/05/2020]	NIL	NIL	To any expenses incurred related to department/cell/clubs	NIL	NIL
By any sponsors received	NIL	NIL			
By any funds raised for organizing workshop, Seminar, Conference, PDP, FDP, SDP and any activity	NIL	NIL			
By any funds raised through stalls	NIL	NIL			
By any funds raised through organizing events/competitions					
By Surplus C/D [Excess of Income over Expenditure]	NIL	NIL	By Deficit C/D [Excess of Expenditure over Income]	NIL	NIL
TOTAL	NIL		TOTAL	NIL	

DETAILS OF FUNDS GENERATED PROGRAM

Sl	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO. OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT

Remarks: NO FUNDS UTILISED FOR THE ACADEMIC YEAR – 2020-2021

Signature of Internal Auditor

Signature of Principal



PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT - FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT: D.COM A&E – Shift I
DATE OF AUDIT: 28/02/2022
NAME OF THE INTERNAL AUDITOR: Ms. Mary Louisa
STAFF IN CHARGE: Dr. T. V. Manjusha

FORMAT OF DEPARTMENT ACCOUNT
From 01/06/2020 to 31/05/2021
INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS	PAISE	INCOME	RS.	PAISE
To Resources Person Fees	5,000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	51,725	58
To NACC Expenses (Cheque withdrawal)	6,642	00	By Funds raised for webinar (FDP 115 *Rs.100)	11,500	00
To Resource person fee paid (Shift II) [to be recovered]	2,750	00	By Funds raised for webinar (SDP 93*50)	4,650	00
To GST Paid (17.70+9.44+17.70+2.36)	47	20	By Interest Received (423+451+445+414)	1,733	00
To TDS on Study Tour & Certificate Course	10,694	00	By Refund from Shift II (half of expenses) [Rs 1,186 to be refunded to shift II ac]	3,321	00
To Closing Balance (Surplus from the previous year as on 31/05/2021)	47,796	38			
TOTAL	72,929	58	TOTAL	72,929	58

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1	11/05/2020 To 02/07/2020	FDP "Excellence in Teaching, Learning & Research"	International Level	300	115	1,500	Resource person Remuneration	5,000	6,500
2	18/05/2021 To 25/05/2021	SDP On "360° Approach Towards Career & Education Prospects"	National Level	50	93	3,650	Nil	Nil	4,650

Remarks Cross checked with Bank Pass Book

* Honorarium paid to Resource Person has to be recovered from SWIFT Rs. 2750/- (Rs Two thousand and seven hundred & fifty Only)

Handwritten Signature
Signature of Internal Auditor

Handwritten Signature
Signature of Principal





PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020-2021

NAME OF THE DEPARTMENT: CORPORATE SECRETARYSHIP (SHIFT II)

DATE OF AUDIT: 28/02/2022

NAME OF THE INTERNAL AUDITOR: Dr. M. MEENAKSHI

STAFF IN-CHARGE: Mr. RAJA D

PERIOD OF AUDIT: 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To Resource person's fees – FDP I	5,000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	NIL	
To Resource person's fees – FDP II	15,000	00			
To Surplus C/D (Excess of Income over Expenditure)	25,200	00	By sponsors received	NIL	
			By funds raised from FDP I	19,100	00
			By funds raised from FDP II	26,100	00
			By funds raised through stalls	NIL	
			By funds raised through organizing events/competitions	NIL	
TOTAL	45,200	00	TOTAL	45,200	00

DETAILS OF FUNDS GENERATED PROGRAM

SL.NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICI
1.	05 th June 2020 – 10 th June 2020	NTA NET PAPER I	NATIONAL	Rs. 100	191	19100	Paid to Resource persons 1 *5000= Rs.5000	Rs.5,000	14,100
2.	3 th July 2020 to 13 th july 2020	NTA NET PAPER II	NATIONAL	Rs.225	116	26,100	Paid to Resource Person = 10*1500= Rs.15,000	Rs.15,000	11,100

Remarks: Not able to identify 10 participants' details in the combined Bank Account (Shift II)

Meenakshi
Signature of Internal Auditor

Signature of Principal

K. Raju

**PATRICIAN COLLEGE OF ARTS AND SCIENCE
INTERNAL AUDIT – FOR THE ACADEMIC YEAR 2020 - 2021**

NAME OF THE DEPARTMENT/CELL/CLUB: MATHEMATICS (SHIFT II)
 DATE OF AUDIT: 09.03.2022
 NAME OF THE INTERNAL AUDITOR: Dr. MEENAKSHI M
 STAFF IN-CHARGE: Prof. N T NAGARJUN
 Period : 01/06/2020 to 31/05/2021

INCOME & EXPENDITURE ACCOUNT

EXPENDITURE	RS.	PAISE	INCOME	RS	PAISE
To FDP Resource Person Fee	3000	00	By Opening Balance (Surplus from the previous year as on 31/05/2020)	0	0
To Cash Prize for poster competition	2500	00	By funds raised through FDP	13800	00
To Surplus	8300	00			
TOTAL	13800	00	TOTAL	13800	00

DETAILS OF FUNDS GENERATED PROGRAM

SL NO	DATE	TITLE OF THE PROGRAM	STATE/ NATIONAL/ INTERNATIONAL LEVEL	REGISTRATION FEE PER PARTICIPANT	NO.OF PARTICIPANTS	TOTAL FUND GENERATED	DETAILS OF EXPENDITURE	TOTAL EXPENDITURE	SURPLUS/DEFICIT
1	29 and 30 May 2020	Webinar on Fuzzy Set Theory and Applications	National	100	138	13800	Resource Person fee for FDP 3*1000	3000	10800

Remarks Records are maintained properly


Signature of Internal Auditor


Signature of Principal

Remarks on Internal Accounts Audit – Shift II

- Difficulty in identifying the transactions of the department as one Bank Account is shared by 5 departments (Biom(hum), BiomA/F, Biom(cs), BcA&B.sc(cs) & Maths).